

## MINUTES OF WOODFIELD HOMEOWNERS BOARD MEETING

Date: June 18, 2001

Time: 7:00 P.M.

Place: Home of Al Ratti

Those in attendance were:

Elizabeth Guse

Nate Sharp

Jim Bailey

Cheryl Barbee (don't forget you!)

Al Ratti

Dick Markey

Stan Bugh

James Thompson

Tom Sanderson

Stephanie Royo

Velida Palmer

The next meeting is scheduled for July 17<sup>th</sup> at the home of Mitzi Palmer or Tom Sanderson's. Treasurer, Tom Sanderson will send E-mail or call members about meeting.

Report from Dick Markey

The Brick Work for the wall is in its 5<sup>th</sup> Phase. Terry Wells, the brick mason will finish in 2 to 3 months due to prior commitments. The proposal for the 6<sup>th</sup> phase was reviewed by board and approved. 5<sup>th</sup> Phase wall repair cost \$5748.00. The 6<sup>th</sup> Phase and clean up are scheduled after Terry Wells completes several smaller jobs. The 6<sup>th</sup> Phase cost is estimated at \$2425.00

A check from Bruce Berman in the amount of \$150.00 was received by the association and given to Tom Sanderson for deposit. For every home Bruce sells in the neighborhood he contributes \$50.00 to the association. Real Estate Brokers contribute to neighborhood associations and Woodfield does not have an exclusive relationship with any one broker; however it was brought before the board to make a determination concerning any and all financial ties between the Home owners Association and any real estate broker.

INCOG will meet Wednesday, June 20 at 1:30 P.M. to consider amending the zoning code such that the northwest corner of 111<sup>th</sup> and Sheridan could qualify for Office Light. Currently, Woodfield Homeowners does not have a paid representative following the proceedings.

Two members of the board are to be listed on the Mayor's Office for Neighborhoods to be primary contacts for mailings. They usually are the President and a second contact. The second contact has not been decided.

Standards for Lawn Care in Woodfield Addition.

Dues start July 1, 2001.

Liability Policy for Board Member

The concrete cap from the entrance has been stolen. (the 2<sup>nd</sup> cap) Reporting the incidents to the Police was suggested together with a request to patrol the area from time to time. No person was assigned to submit a police report as yet.

Any Homeowner's budget item over \$200.00 requires board approval. E-Mail approval has proved effective and expeditious.

Parking Vehicles in the Street. Vehicles may not sit in street for more than 24 hours according to a city ordinance. Nothing in covenants addresses parking in the street.

Directory is being completed . Have used realtors to pay for directory in the past. Ridgeway Blueprints was brought up as a resource to do the printing.

Communicating with Board Members and Homeowners; Flyers taped to glass worked well. Website and E-Mails are all possibilities. Newsletters and directories on the website may assist in communicating with one another.

Amy Clark currently is in charge of activities.

Watering Trees. Steve Gross is landscaper. Mitzi oversees. Gross duties include fixing any broken sprinkler heads, has map of sprinkler, and call Steve if any sprinkler problems. State of the Detention Pond was mentioned as an Item of interest and the ownership of the fence contiguous to the detention pond was questioned. The Common Areas are to be maintained by the Association and the Detention Pond is classified as a common area.

Nate will provide a list of board members and other key Woodfield contacts to the board prior to the next meeting.

**President's Duties:**

Keeps Files  
Coordinates Meetings & E-Mails  
Develops an Agenda  
Sets up Annual Meeting  
Delegates Complaints  
Maintains Mailing List

No president was selected.  
Elizabeth Guse: Secretary  
Cheryl Barbee: Newsletter  
Teresa Vandenburg: Welcome gifts  
Tom Sanderson: Treasurer  
Mitzi Thomas: Landscaping  
Bill Allen: Webmaster  
Amy Clark: Activities

Unfilled positions:  
President  
Vice-President  
Sprinklers  
Lights  
Detention Pond